

## **BOROUGH OF AKRON COUNCIL MEETING- FEBRUARY 11, 2019**

***Council Members present-*** John Williamson, President; Thomas J. Murray, Sr., Vice-President; Justin Gehman, Nathan Imhoff, Monica Hersh, Keith Landis, Darryl Witmer.

***Others present-*** Mayor John McBeth, Susan Davidson, Borough Manager; Police Chief Thomas Zell, Dick Wanner, Ephrata Review; Earl Shirk, Thomas Murray, Jr., Aaron Murray, Joe Latrell, Tracey Craft.

Meeting opened at 7:00 p.m. with the Pledge of Allegiance.

### ***Approval of Minutes***

Justin Gehman made a motion to approve the January 14, 2019 and January 28, 2019 Council Meeting minutes. Tom Murray, Sr. seconded the motion. Motion carried.

### ***Visitors***

Earl Shirk, Sunset Avenue, Akron PA was present at the Council meeting to be interviewed for a vacancy on the Akron Borough Planning Commission. Earl served on Akron Borough Council from 2015-2018. Earl has been a real estate broker for the past 35 years and was involved in land development earlier in his career and recently was asked to serve on the Akron Borough Planning Commission.

### ***Officers Reports***

Mayor- Mayor John McBeth

Mayor McBeth distributed his wedding report.

Mayor McBeth read from the quarterly report from the Lancaster District Attorneys Task Force.

The Mayor also attended the Lancaster Retreat Q&A event a few weeks ago and there were approximately 100 people that turned out.

Monica Hersh asked if any of the Akron Borough police served on the Lancaster County Drug Task Force and the answer is no one ever served from Akron Borough and one of the reason is Akron is a small department and would be difficult to cover shifts.

***Police Chief-*** Chief Thomas Zell

Distributed January 2019 report

Chief Zell mentioned that 57 tickets were sent to property owners that did not clear snow from their sidewalks.

Chief Zell mentioned the new police cruiser is here and will be in service sometime in March. Chief Zell mentioned he is not sure what to do with the old police cruiser.

**Borough Manager**- Susan Davidson

Distributed January 2019 report

The January 2019 month-end financials have been reconciled and the February 2019 payables will be reviewed by the Finance Committee.

Year end reports for DCED and PennDot were completed by the end of January 2019. W-2's and 1099 were completed and mailed before January 31, 2019

The 2018 annual audit took place the week of January 28, 2019

Researching fee schedules for zoning and building permits.

The agreements from the Bomberger Road Storm Sewer have been signed and waiting for the Notice to Proceed to be issued.

Flyway Construction would like to begin work on the Bomberger Stream Embankment late February early March 2019.

A copy of the proposed rules and regulations for the Rail Trail and proposed event form is in the Council books.

A copy of the Warwick-to-Ephrata Rail Trail Dedication Ceremony Summary Draft is in the Council books the date is Wednesday, April 24, 2019 at 10 am at the Cocalico Creek Bridge.

A total of six water main breaks in the Borough during the month of January.

Mr. Rehab lined Tenth Street and Dawn Avenue on January 9 and 10.

A list of sewer inspection have been done by Public Works ((Report attached) Received the 4<sup>th</sup> quarter penalties from Ephrata Borough in the amount of \$32,423.00. It's been an unusually wet year and Ephrata Twp, Denver Borough and East Cocalico have also had huge flows.

Distributed a draft of the non-uniform policy manual to Council and Mayor for comments.

Request for engineering proposals have been sent to Arro Consultants, Hanover Engineering, Becker Engineering, ELA, C.S. Davidson, Great Valley, Lancaster Civil Engineering Co.

Borough Manager would like to meet with committee chairpersons to discuss 2019 projects.

**Zoning Officer Report**

The Borough Manager mentioned there is no zoning officer report in the books and contacted the zoning officer to ask for a more detailed monthly report.

**Tax Collector**

No report- No real estate taxes were collected in January 2019.

**Fire Chief Report**

Distributed January 2019 report

**Borough Council Committee Reports**

**Finance & Administration-** Tom Murray, Sr.

Tom Murray, Sr., read into the minutes the January 2019 month-end balances.

General Fund	\$32,641.22
Water Fund	\$24,580.82
Sewer Fund	\$30,448.31
Highway Aid	\$20,544.50
General Reserves	\$83,677.51
Water Reserves	\$225,574.26
Sewer Reserves	\$216,699.99
Cap. Projects	\$347.37
Community Fund	\$2,115.00
Total	\$636,628.98
Escrow	\$75,330.89

Tom Murray, Sr., reviewed the January 2019 revenues and expenditures report.

Council member Keith Landis left the meeting at this time.

**Community Relations & Special Projects-** Darryl Witmer

Darryl Witmer mentioned Doggie Day at the Park will take place May 10, 2019 from 1pm- to 4 pm at the Roland Park. Pet Value has agreed to help with a donation, games and goodie bags. Registration in \$10 to register and \$15 to register the day of the event.

Chief Zell asked if we are requiring dogs to show proof of certain immunizations. Nathan Imhoff requested that when people register their dogs to show proof of a dog license and immunizations. Darryl Witmer mentioned this event has already been advertised. Chief Zell

mentioned he will contact Travis Hess who is the State Dog Officer and ask him what immunizations are required.

Darryl Witmer mentioned that Akron Pride Day is April 27, 2019 from 10am-1pm at the Broad Street Park. Pennsylvania Department of Transportation are donating bags, vests and gloves. Darryl will ask Good's Disposal to donate a dumpster and will not be taking any yard waste. Free hot dogs and drinks will be handed out at the Broad Street pavilion.

Darryl Witmer talked to Jim Summers from the Ephrata Recreation Center about scheduling day camps in Akron over the summer.

Darryl also asked Jim Summers about public pools in the Lancaster County area and Summers mentioned other pools are having financial problems also similar to Hillcrest Swim Club. The Ephrata pool is supported by both the Ephrata Recreation Center and Ephrata Borough.

Darryl Witmer has not contacted anyone in regards to concerts.

Mayor McBeth asked about disc golf for a summer program. Sue Davidson will get contact names for Darryl Witmer.

***Streets Committee***- Justin Gehman

Justin Gehman asked for committee time to discuss paving Walnut Street. The Borough Manager will contact Farley Fry from Hanover Engineering about the Walnut Street water lines.

***Personnel Committee***- Monica Hersh

Monica Hersh mentioned that a draft of the proposed non-uniform employee handbook was e-mailed to Council members and Mayor for their review.

The proposed non-uniform employee handbook will be on the agenda for the February 25, 2019 Work Session meeting.

The administrative outsourcing companies will be at the February 25, 2019 Work Session meeting to discuss their proposals with Council.

***Zoning Fees***

The proposed zoning fees will be on the agenda for the February 25, 2019 Work Session meeting.

Remove the E-Mail Server item from the agenda.

The process for reviewing invoices will be on the February 25, 2019 Work Session agenda.

The Short-Term Rental Amendment will be on the February 25, 2019 Work Session agenda.

***Action Items***

Tom Murray, Sr. made a motion to pay the bills as reviewed by the Finance committee. Darryl Witmer seconded the motion. Motion carried.

***Warwick Rails-to-Trail Rules and Events Application***

Council did not take any action on the Warwick-to-Ephrata Rails Trail Rules and Events Application. Council members mentioned the rules were too narrow and each municipality has its own rules. The other issue was the word “Event” should be in front of the Rules and Regulations. The Borough Manager will contact Dan Zimmerman from Warwick Township to let him know that Akron Borough Council did not take any action on this matter.

***Zoning Hearing Appointment***

Tom Murray, Sr. made a motion to re-appoint Christine Burkholder to the Borough of Akron Hearing Board for a three year term (2019-2021). Justin Gehman seconded the motion. Motion carried.

***Planning Commission Appointment***

Tom Murray, Sr. made a motion to appoint Earl Shirk to the Borough of Akron Planning Commission for a 5 year term (2019-2023). Monica Hersh seconded the motion. Motion carried.

***Pension Committee Appointment***

Tom Murray, Sr. made a motion to appoint Chief Thomas Zell to the Borough of Akron Pension Committee. Nathan Imhoff seconded the motion. Motion carried.

It was suggested to add a fifth member to serve on the Borough of Akron Pension Committee.

The annual Pennsylvania State Association of Borough’s Annual Conference is June 9, - 12, 2019. Justin Gehman will be attending again this year. This item will be on the March 11, 2019 Council Meeting agenda.

***Unfinished Business***

Nothing to report

***New Business***

Nathan Imhoff mentioned should we continue moving forward with 2019 projects or wait for a decision on the Request for Proposals for a Borough Engineer.

**Work Session- Monday, February 25, 2019 – 6:30 p.m.**

- 1) Comprehensive Plan Implementation
- 2) Zoning Fees
- 3) Engineer RFP's
- 4) Non-Uniform Employee Handbook
- 5) Communication

Monica Hersh asked about open-ended items and were these items followed up on.

Mayor McBeth mentioned that demolition work at the Akron Church of the Brethren looks awful and nothing has been done since the building was taken down. The Borough Manager will follow up on this issue.

Nathan Imhoff made a motion to adjourn the meeting. Justin Gehman seconded the motion. Motion carried.

Meeting adjourned at 8:10 p.m.

Respectfully submitted,

Susan Davidson  
Borough Manager

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