

Borough of Akron

Council Meeting

January 14, 2019

Council Members present

John Williamson, President; Thomas J. Murray, Sr, Vice President; Justin Gehman, Keith Landis, Nathan Imhoff, Monica Hersh, Darryl Witmer.

Others present

Mayor John McBeth, Susan Davidson, Borough Manager; Police Chief Thomas Zell, Lauren Fisher, Minute Taker; Dick Wanner, Ephrata Review: Jerry Lile, Joe and Tracey LaTrell, Michael Hoshour, Joshua Dube.

Meeting opened at 7pm with Pledge of Allegiance

Approval of Meeting Minutes

Tom Murray, Sr. made a motion to approve the December 10, 2018 Borough of Akron Council Meeting minutes and seconded by Monica Hersh. Motion carried.

Hillcrest Swim Club

Jerry Lile and Joshua Dube presented on behalf of the Hillcrest Swim Club. Memberships have been declining, and they are relying solely on membership fees to stay open. The pool will stay open at least for another year, but they would like to see if the Borough is interested in taking over the pool as a community based pool instead of membership based pool or other ways to keep the pool opened. The club currently owes a \$36,000 mortgage with Ephrata National Bank.

The fee is \$175 for the bond of being part owner with a \$390 per yearly membership per family.

Darryl Witmer offered to meet with the pool board members to discuss different ways to support the pool. He requested that the pool come up with some solid planning ideas to present to the Borough.

Officers Reports

- **Mayor**
Distributed HSCV 2019 programs for the year.

The Mayor also distributed the flyer for the Retreat Addiction Center Community Question and Answer Program.

- **Police Report**

The December 2018 police report including statistics for 2018 was distributed.

They are still working to transition into Computer Square Inc which is the new Records Management System.

Tom Zell noted that drug investigations have been frequent and take a lot of time. Arrests have gone up significantly. Traffic citations have gone down due to the focus on criminal investigation.

- **Borough Manager**

Administration & Finance

December 2018 month end financials have been reconciled.

January 2019 payables will be reviewed by the Finance Committee.

Year End reports for DCED and PennDot will be completed by the end of January 2019.

W-2's and 1099's will be completed and distributed by the end of January 2019.

The annual Workman's Comp Audit will take place on Thursday, January 17, 2019.

The 2018 annual audit conducted by Herbein & Co. will begin on Monday, January 28, 2019.

2018 Real Estate Taxes have been reconciled with the Lancaster County Tax Collection.

2019 Real Estate Tax bills should be read by the beginning of February.

Sue Davidson is doing a survey on fees (zoning, building permits, inspections, etc.) and will have that information and a recommendation by the January 28, 2019 Work Session.

Streets

Arro Engineers has reviewed Bomberger Street storm sewer replacement documents from Property Solutions. The certificates of insurance do not include Akron and Arro as additional insured and we also need the Workmans Comp Certificate. Once the certificates of insurance are received, the Borough Manager will forward these to the Solicitor to review the documents to make sure everything is in order.

Darrell Becker, Ross from Flyway Construction and the Borough Manager met with Ethan Thomas from Bomberger Road in regards to the temporary easement agreement.

Ethan suggested another way to get on the property which would allow more room to get

on the property more room to get a dump truck through. Have not heard back from the property owner since our meeting. Flyway Construction would like to begin work late February/March. The work should take about two weeks.

Property

Ressler and Mateer have installed the new air conditioning units for the Municipal Office and the Police Department on January 3, 2019. Work was completed and inspected by Code Administrators.

Parks

Warwick to Ephrata Rail Trail Meetings for 2019
January 23 - 7:30 am at the Warwick Twp Building
April 24 - 7:30 am at the Warwick Twp Building
July 24 - 7:30 am at the Warwick Twp Building
October 23 - 7:30 am at the Warwick Twp Building

Water/Sewer

There was a water main break on Saturday, January 5, at the corner of Chestnut Street and Shepard Alley, It was a 6 inch line and we lost about 150,000 gallons of water.

We are searching for another leak in the Borough, our numbers have increased over the past few days. Council will be kept updated.

Water meter readings will begin the week of January 14, 2019.

Mr. Rehab lined Tenth Street and Dawn Avenue on January 9 and 10, 2019.

Sue Davidson received a quote from Halliday Products for flood-tight hatches for the Golf Course Sewer Lift Station. Sue Davidson wants to review with Farley Fry to make sure these are the correct products before ordering them.

Public Works Department has been doing sewer inspections throughout the Borough.

Personnel

Sue Davidson will have a draft of a proposed non-uniform employee handbook by the January 28, 2019 committee meeting.

Planning & Zoning

There is a vacancy on the Planning Commission since the resignation of Sam Baughman in December. This vacancy will be posted on the Borough Website. There are no Planning Commission Meetings scheduled for January 2019.

Other

A Shoe-In Meeting is scheduled for Wednesday, January 16, 2019 at 7 pm at the Borough Municipal Building.

Sue Davidson would like to meet with committee chairs in the next few weeks to discuss 2019 projects.

Lancaster Newspaper is doing an article regarding the town of Akron. This article will be printed on February 24.

Zoning Officer Report

Report distributed

Tax Collector Report

Report distributed

Fire Chief Report

Report distributed

Borough Council Committee Reports

Finance report (Thomas Murray Sr.)

Akron Borough Month and Cash Balance December 31, 2018

Tom Murray, Sr. read into the December month-end cash balance.

General Fund	\$73.18
Water Fund	\$33,522.03
Sewer Fund	\$38,135.35
Highway Aid	\$20,505.93
General Reserves	\$213,661.70
Water Reserves	\$225,529.98
Sewer Reserves	\$216,654.63
Capital Projects	\$346.72
Community Fund	\$2,130.93
Total	\$750,560.45
Escrow	\$75,330.89

Tom Murray, Sr. reviewed the revenue and expenditures report for December 31, 2018.

Committee Reports

Darryl Witmer reviewed the updates for Doggy Day in the Park.

Justin Gehman noted that the workers are ready for the impending snow this weekend.

Monica Hersh and John Williamson have completed the Borough Manager's Annual Review. There are various questions of how the administrative office can be more cost effective in the future.

John Williamson noted updates regarding possible signage for Organizational Headquarters Campus use.

Discussion Items

- **Zoning Fees (will be discussed at the next Work Session)**

- **E-mail Server (no new information)**

- **Process for Reviewing Invoices (pending)**

- **Short-Term Rental Amendment (pending)**

- **Planning Commission Vacancy**
Thomas Murray Sr. made a motion to appoint Earl Shirk to the planning commission and Justin Gehman seconded the motion. Motion carried. Justin Gehman requested that Earl Shirk introduce himself to Borough Council.

Justin Gehman withdrew his seconded motion and Thomas Murray withdrew his motion as to open the position to the public prior to making a firm decision. Interested applicants should contact Borough Manager, Sue Davidson.

- **Virgil Sensenig Farm Land Rental Letter**
Sue Davidson let Mr. Sensenig know about the increase in rental from \$500 to \$2,000. Mr. Sensenig is willing to pay \$700. This discussion item will be put on hold. Sue Davidson will invite Mr. Sensenig to the upcoming Work Session Meeting.
- **Police Vehicle Lease**
Prior to Akron Borough going into a lease with Fulton Bank, a motion needs to be made through Borough Council. Monica Hersh requested that Sue Davidson reach out to various banks prior to making a decision.
- **Warwick Rail-To-Trail Rules & Event Application**
This will be discussed at the next Work Session Meeting.

Action Items

- A motion was made by Thomas Murray Sr. for approval to pay the bills as reviewed by the Finance Committee and was seconded by Monica Hersh. Motion carried.
- A motion was made by Monica Hersh to approve Resolution#00215 exonerating Borough of Akron Tax Collector from collecting delinquent 2018 real estate taxes. Justin Gehman seconded the motion. Motion carried.
- A temporary easement for 205 Bomberger Road is not yet ready to be approved.
- A motion was made by Nathan Imhoff to authorize Borough Manager to do an engineering RFP and was seconded by Keith Landis. Thomas Murray Sr. questioned why the Borough Manager needs authorization to do an RFP as he believes this is a part of the job. The motion was retracted and the Borough Manager will go through with the RFPs.

New Business

Monica Hersh noted that Public Works must clear the Borough sidewalks during the impending snow.

Work Session Meeting

- Next work Session Meeting is scheduled for Monday, January 28, 2019 at 6:30 p.m.

Adjournment

Thomas Murray Sr. made a motion to adjourn the meeting and Monica Hersh seconded the motion. Motion carried. The meeting was adjourned at 8:40 PM.

